

# Meeting Minutes

## Heritage Palms Architectural Review Committee

January 6, 2026

### ATTENDED BY

1. Martin Kirk
2. Vern Mc Dowell
3. Joyce Soebbing
4. Peter Waller
5. Judy Ortner
6. Karin Charles
7. Victoria Payan
8. Joyce Soebbing

### HOMEOWNER APPLICATIONS

1. Reviewed the Nelson application for Exterior Paint at 43-995 Medinah Dr. The application was approved.
2. Reviewed the Dunlap application for installation of above ground spa at 80-521 Dunbar Dr. The application was approved
3. Reviewed the Botterweck application for Installation of Mini-Split AC at 43-359 N Heritage Palms DR. The application was approved.
4. Reviewed the Robinson application for Landscaping at 80-257 Royal Dornoch Dr. The application was approved.
5. The Sugar application for a landscape project at 43-997 Medinah Drive was reviewed. The application was approved, contingent upon receipt of the signed agreement and confirmation that Ms. Sugar will adhere to the guidelines outlined on **Page 19, Item E** of the ARC Guidelines.
6. The McNeil application for the property located **at** 80-421 Portobello Drive was reviewed. The scope of work includes restoration of the front patio overlay, replacement of the patio drain line, and installation of new gutters. Following an in-person site review by the appointed Committee members to assess the proposed gutter drainage, the application was approved.

Next Meeting: January 20, 2026

**OTHER BUSINESS:**

- An open discussion was held regarding Golf Ball Screen guidelines. It was agreed that further discussion will take place with the ARC Chairman and the Rules & Regulations Committee to develop a proposed rule for formal consideration and future implementation by the ARC Committee.