

**Meeting Minutes**  
**Heritage Palms Architectural Review Committee**  
**December 16, 2025**

**ATTENDED BY**

1. Vern Mc Dowell
2. Peter Waller
3. Judy Ortner
4. Karin Charles
5. Mike Buchs
6. Victoria Payan
7. Joyce Soebbing

**HOMEOWNER APPLICATIONS**

1. Reviewed the Martin application for Replacing Windows at 80-168 Royal Birkdale. The application was approved.
2. Reviewed the Stillian application for Landscape Project at 44-656 S Heritage Palms Dr. The application was approved
3. Reviewed the Blankenship application for Resurfacing Patio & Maintenance on Spa at 80-567 Knightswood RD. The application was approved.
4. Reviewed the Brutger application for Replacing Windows 43-349 N Heritage Palms Dr. The application was approved.
5. Reviewed the Gallick application for Desert Landscape Project at 80-553 Knightswood RD. The application was approved
6. Reviewed the Hay application for Desert Landscape Project at 80-555 Knightswood RD. The application was approved
7. Reviewed the Sugar application for Landscape Project at 43-997 Medinah DR. The application is under further review until more information is collected.
8. Reviewed the Trissler application for Replacing Windows 80-585 Hoylake Dr. The application was approved

Next Meeting: January 06, 2026

9. The McNeil application at 80-421 Portobello Drive, regarding the restoration of the front patio overlay, replacement of the patio drain line, and installation of new gutters, was reviewed. The application remains under further review pending receipt of additional information and an on-site inspection by the designated committee member prior to a final determination for approval.

**OTHER BUSINESS:**

- The Committee appointed Vern McDowell as Vice Chairman to serve as a substitute when Chairman Martin Kirk is unable to attend meetings.